



Hannah Dairy Research Foundation

HDRF TRAVEL SCHOLARSHIP PROGRAMME

APPLICATION GUIDELINES

The Hannah Dairy Research Foundation welcomes applications for its Travel Scholarship Programme to support the advancement of dairy research and education.

The following guidelines must be applied in the preparation and submission of any application made under the Travel Scholarship programme operated by the Hannah Dairy Research Foundation (HDRF).

Completion Guide: the proposal should be completed using the headings provided and should be no longer than **a total of 4 pages of text for sections 1 to 10** completed in Times New Roman font at font size 12 with no changes to the line spacing or the margins of the form.

Confidentiality & Data Protection: please note that your application will be kept confidential by the Hannah Dairy Research Foundation (HDRF) and will not be shared with third parties other than for the purposes of assessing the application, awarding the grant and providing summary details on the HDRF website about the award if funded and when completed.

APPLICATION GUIDELINES

A proposal following the format detailed below should be submitted electronically to [email address].

- 1. Title:** *please provide short informative title of not more than 25 words*
- 2. Applicant, Institution and email address:** *name of Applicant, Institution and contact email address for the Applicant.*
- 3. Duration of project and total funding requested from HDRF:** *Please provide details of the anticipated duration of the project (projects are expected to be no longer than a total of 12 months duration), including proposed travel details and the total funding requested from HDRF (up to a maximum of £3,000).*

4. Executive Summary: *Provide a short summary (no more than 150 words) of the research proposed written in language accessible to a non-expert audience.*

5. What is the purpose of your research and what problem or challenges are you seeking to understand? *Please provide an outline in no more than 500 words. Please note that references provided are not included within the 500 word limit and should be annexed at the end of the proposal.*

6. Who will use the research findings and how will they be disseminated?

Explain who will use the research findings and how they will know about them.

7. Research plan

Provide an outline plan of the research proposed.

Please note that while all outline proposals will be reviewed by a panel of expert scientists, panel members may not be expert in the particular area of research described in the proposal and outline proposals are not sent for peer-review by experts in the particular field. Applicants are encouraged to take this into consideration when setting out the case for their proposal.

8. Declaration

Project Title:

Applicant: To my knowledge the Project Outline described here represents the ideas, concepts and writings of myself and is not a modification of projects submitted by others elsewhere.

Signature of Applicant	Name	Date

I agree to the Terms and Conditions of as set out in: HDRF Travel Scholarship Programme 2020 Terms & Conditions which may be viewed and downloaded from the HDRF website.....

Applications must be submitted electronically to:
k.mckellar@hannahresearch.org.uk by no later than 24 April 2020

Hannah Dairy Research Foundation
Is a Scottish Charitable Incorporated Organisation (SCIO number: SC007085)